|  |  |
| --- | --- |
| Picture 2  **The Well Christian Healing Centre is a place where anyone is welcome to come for**  **healing prayer. Our mission is to see people experience God’s healing and wholeness**  **in their lives. We long to see people encounter God, have their lives transformed**  **by Him and bring Him glory.** | |
| **JOB APPLICATION FORM**  **Strictly Private and Confidential**  **This application contains sensitive and personal data which will only be used by The Well for recruitment purposes** | |
| **Role applied for:** | |
| **Where did you hear of this vacancy?** | |
| **PERSONAL DETAILS** | |
| **Title:** | **Address:** |
| **First name(s):** |
| **Surname:** |
| **Home tel. no:** |
| **Mobile tel. no:** | **E-mail:** |
| **Nationality:** | **National Insurance no:** |
| **Do you have a current driving licence?** | |
| **If successful in this application, when would you be available to take up an appointment?** | |
| **Have you had any previous contact with The Well?** | |

**NOTES FOR COMPLETING THIS FORM**

a) Please give as much relevant detail as possible in each section.

b) Expand the sections if you need further space

c) This application form should be read in conjunction with the following documents:

* Job description and person specification
* The Well’s ethos statement
* Other documents such as the confidential declaration form and ex-offenders’ policy will be made available as required

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **EDUCATION AND TRAINING** | | | | | |
| **Please give details of qualifications:** | | | | | |
| **Name of school,**  **college or university** | **Dates** | | **Qualifications** | | |
| **To** | **From** | **Subject** | **Date** | **Level/grade** |
|  |  |  |  |  |  |
| **Give details of any other relevant training or qualifications:** | | | | | |
| **Please state membership of professional bodies (include date of admittance)** | | | | | |
|  | | | | | |
| **Public offices held (such as Trustee, school governor, Justice of the peace):** | | | | | |
|  | | | | | |

|  |
| --- |
| **EXPERIENCE, KNOWLEDGE & SKILLS** |
| **Please give details of the experience, knowledge, and skills you would bring to this role. In doing so please address the criteria in the Job Description.** |
| **Other experience and skills:** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EMPLOYMENT HISTORY** | | | | |
| **Please summarise your employment history.** | | | | |
| **Name and location**  **of employer** | | **Dates of employment** | **Role held and main responsibilities** | **Reason for wishing to leave** |
|  | |  |  |  |
| **Voluntary Work history (including any Church roles)** | | | | |
|  | |  |  |  |
| **PERSONAL STATEMENT** | | | | |
| **Please give brief details as to why you are attracted to this role and to working at The Well Christian Healing Centre. Please also indicate whether you agree with the Well’s Christian Ethos statement.** | | | | |
|  | | | |

|  |  |  |
| --- | --- | --- |
| **REFEREES** | | |
| **As part of our recruitment procedure, we take up references. Please give details of one professional and one personal referee that we may contact (other than relatives) who have known you for at least two years. You may use a church leader as one of your references.** | | |
| Name / In what capacity do they know you? | Address and telephone no | Occupation |
|  |  |  |
|  |  |  |
|  |  |  |
| **OTHER** | | |
| **Please list your interests, activities, hobbies. etc:** | | |

|  |  |
| --- | --- |
| **DECLARATIONS**  Please state if there are any reasonable adjustments we might be able to make to help you overcome any difficulties you may face at work or during the application / interview process.    Are you willing to be subject to an appropriate DBS check if your role requires this?  I confirm that all the information stated by me on this form is correct and I understand that falsifying or concealing any material will be sufficient cause for dismissal. I give The Well Christian Healing Centre permission to investigate these statements and take references that may include my present employer.  I understand that no reference will be taken up with my present employer prior to an offer of employment with The Well Christian Healing Centre. | |
| **Name:** | **DATE:** |
| **TO FINISH THIS APPLICATION ……..** | |
| Please email this application form and add in any other information that you feel is relevant to your application that is not requested on this form to office@wellhealing.org  In addition, please complete and post the separately provided Confidential Declaration Form that asks about any criminal convictions and cautions to the address indicated on the form. You do not need to do this until you are invited to interview. | |
| **FOR OFFICE USE ONLY** | |
| APPLICANT REF NO:  LETTER OF ACKNOWLEDGMENT ISSUED - DATE: SIGNED: | |